

NEW ACCOUNT SWITCH KIT



Thank you for choosing Archer Credit Union.

Archer Credit Union makes switching your accounts fast and convenient with our New Account Switch Kit. The letters and forms you will need to make this transition are provided within this kit. All you have to do is print and mail them to the appropriate companies and/or individuals. We'll be with you every step of the way.

Three simple steps to switch.

1. Open an account at Archer Credit Union.
2. Follow the [Switch Kit Checklist](#) for changing your bank account over to Archer Credit Union. The forms needed to complete each step are included in the checklist.
3. Close your account at your old financial institution.

Four conveniently located branches to serve you.

All of our locations are fully equipped with staff to assist you with all of your deposit and loan needs.

Archer

2121 Archer Rd
Archer NE 68816

Phone: (308) 795-2204
Fax: (308) 795-2266

Central City

510 G St / PO Box 284
Central City NE 68826

Phone: (308) 946-3070
Fax: (308) 946-3027

Dannebrog

102 S Mill St / PO Box 70
Dannebrog NE 68831

Phone: (308) 226-2220
Fax: (308) 226-2233

St. Paul

1016 2nd St
St. Paul NE 68873

Phone: (308) 754-2400
Fax: (308) 754-2401

We are wherever you are.

Visit Our Website – browse online at archerccu.com.

Our electronic portal for access to your credit union and account. Check in for credit union news and information, log on to online banking, order your checks, or pay your bills online – all from our homepage.

Download Our Mobile Banking App – search for “Archer Credit Union” in your app store.

Our Mobile Banking app brings all of the convenience of our Online Banking to the palm of your hand. Make a transfer, use mobile deposit, contact member services or even pay your bills – all on your schedule with ease using ACCU's Mobile Banking app.

Get Social – search for “archerccu” on Facebook, Instagram, or Twitter.

Our social pages are where our members learn tips and tricks to improve their financial success and stay informed on all the latest from ACCU. Join the conversation on Facebook, Instagram, and Twitter – we'll see you there!

SWITCH KIT CHECKLIST



With this checklist as your roadmap, you will have all of your accounts transferred before you know it. Check the boxes next to the items as you complete each step.

<input type="checkbox"/>	<p>Open a savings and checking account at Archer Credit Union.* Collect all of the information you will need in one place with the help of our Account Information Worksheet. Then stop into any of our branch locations to get started.</p> <p><i>Tip: Write down the routing number and account number(s) to your new account. You will need this information to change your automatic payments and direct deposits from your old account to your new ACCU account.</i></p> <p>*Membership qualifications apply. Contact a Member Service Representative for more information.</p>
<input type="checkbox"/>	<p>Set up Online Banking with Archer Credit Union. Monitoring your new account is a breeze with our Online & Mobile Banking. Follow our Online Banking 1st Time Sign-On Instructions to get started today!</p> <p><i>Tip: Once you're logged into Online Banking, apply for Bill Pay* under "Online Services." That way the service will already be activated on your account when you need to make a payment or transfer money.</i></p> <p>*Qualifications apply. Contact a Member Service Representative for more information.</p>
<input type="checkbox"/>	<p>Stop using your old checking account. Verify that all checks, debit/credit card transactions, and scheduled bill payments have cleared your old checking account. Ensure you have enough available in that account to cover outstanding payments. Use our Reconciliation Worksheet to keep track of items as they clear.</p> <p><i>Tip: If you are transferring certificates, avoid any potential early-withdrawal penalties by checking the maturity dates.</i></p>
<input type="checkbox"/>	<p>Route direct deposits to your new checking account. Notify any companies with which you have direct deposit that you want to switch your direct deposits to your new checking account. Use our Direct Deposit Checklist and Direct Deposit Authorization Form to simplify this process.</p> <p><i>Tip: Oftentimes a company will not accept direct deposit change requests unless they are submitted on their own form. Be sure to check with the company for what their requirements are.</i></p>
<input type="checkbox"/>	<p>Transfer automatic payments to your new checking account. Switch payment information with companies who automatically take payments from your old checking account. Use our Automatic Payment Checklist and Automatic Payment Authorization Form to simplify this process.</p> <p><i>Tip: Oftentimes a company will not accept automatic payment change requests unless they are submitted on their own form. Check out our Company Reference Guide for more information.</i></p>
<input type="checkbox"/>	<p>Set up Recurring Payments with ACCU Bill Pay. If you already utilize a bill pay service to make recurring payments electronically, take a few minutes to set up these payees using your new checking account. Use our Bill Payments Worksheet as a tool to assist you with setting up your Bill Pay Payees and recurring payments.</p> <p><i>Tip: Simplify this step by logging onto your bill payment service with your old financial institution and printing a list of your payees including addresses and account numbers (if available). Then print your Bill Payment History so you have a record of all the payments you have made.</i></p>
<input type="checkbox"/>	<p>Change debit card payments to your new checking account. When you receive your new ACCU debit card, contact any companies that take payments using your debit card attached to your old account. Use the Automatic Payment Authorization Form to inform them of your new ACCU debit card number and expiration date.</p>
<input type="checkbox"/>	<p>Verify that your direct deposits have posted to your new checking account. Keep an eye on your old account and make sure that deposits are transitioning to your new checking account as they are scheduled to post.</p> <p><i>Tip: Remember that Reconciliation Worksheet you started? Refer back to it during this step to make sure all of those outstanding items have cleared before you close your account.</i></p>
<input type="checkbox"/>	<p>Close your old account. As soon as you confirm that all of your scheduled automatic deposits and payments are transferred to your new checking account, it's time to close your old account. Send written notice to your old financial institution informing them you are closing your account using our Account Closure Request Form.</p>

ACCOUNT INFORMATION WORKSHEET



Utilize this worksheet to collect all of the account information for your new account in one place. Then bring this worksheet with you when you open your account to make the opening process a breeze. All Owners, Transactors, and Information Users will need to be present at account-opening to sign the Member Service Agreement.

Owner or Additional Owner	<i>Ownership of the funds in the account as well as the ability to take action, conduct transactions, and use the account products and services.</i>
Transactor	<i>Designated by an Owner or Additional Owner to conduct transactions on the account.</i>
Information User	<i>Designated by an Owner or Additional Owner to access information about the account products and services used by the Owner, Additional Owner(s), and Transactor(s).</i>
Beneficiary	<i>A person or organization designated by an Owner or Additional Owner to receive the funds upon the death of the Owner (or last Additional Owner) on an account.</i>

OWNER 1 INFORMATION						CURRENT MEMBER WITH ACCU? <input type="checkbox"/> Yes <input type="checkbox"/> No	
LEGAL NAME			SOCIAL SECURITY NUMBER		DATE OF BIRTH		
PHYSICAL ADDRESS		CITY	STATE	ZIP	EMAIL ADDRESS		
MAILING ADDRESS		CITY	STATE	ZIP	HOME PHONE	CELL PHONE	
DRIVER'S LICENSE (DL) NUMBER		DL STATE	DL EXPIRATION		MOTHER'S MAIDEN NAME		
EMPLOYER / RETIRED FROM			OCCUPATION / PROFESSION			WORK PHONE	

<input type="checkbox"/> ADDITIONAL OWNER <input type="checkbox"/> TRANSACTOR <input type="checkbox"/> INFORMATION USER						CURRENT MEMBER WITH ACCU? <input type="checkbox"/> Yes <input type="checkbox"/> No	
LEGAL NAME			SOCIAL SECURITY NUMBER		DATE OF BIRTH		
PHYSICAL ADDRESS		CITY	STATE	ZIP	EMAIL ADDRESS		
MAILING ADDRESS		CITY	STATE	ZIP	HOME PHONE	CELL PHONE	
DRIVER'S LICENSE (DL) NUMBER		DL STATE	DL EXPIRATION		MOTHER'S MAIDEN NAME		
EMPLOYER / RETIRED FROM			OCCUPATION / PROFESSION			WORK PHONE	

<input type="checkbox"/> ADDITIONAL OWNER <input type="checkbox"/> TRANSACTOR <input type="checkbox"/> INFORMATION USER						CURRENT MEMBER WITH ACCU? <input type="checkbox"/> Yes <input type="checkbox"/> No	
LEGAL NAME			SOCIAL SECURITY NUMBER		DATE OF BIRTH		
PHYSICAL ADDRESS		CITY	STATE	ZIP	EMAIL ADDRESS		
MAILING ADDRESS		CITY	STATE	ZIP	HOME PHONE	CELL PHONE	
DRIVER'S LICENSE (DL) NUMBER		DL STATE	DL EXPIRATION		MOTHER'S MAIDEN NAME		
EMPLOYER / RETIRED FROM			OCCUPATION / PROFESSION			WORK PHONE	

BENEFICIARY			
LEGAL NAME		SOCIAL SECURITY NUMBER	DATE OF BIRTH
RELATIONSHIP TO OWNER 1			

BENEFICIARY			
LEGAL NAME		SOCIAL SECURITY NUMBER	DATE OF BIRTH
RELATIONSHIP TO OWNER 1			

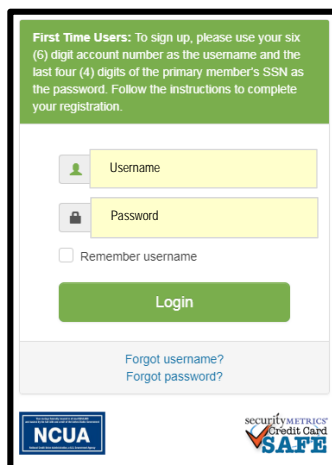
Online Banking Self-Registration Instructions

Please ensure that you have provided ACCU a valid email address before starting this process

1. Go to <https://www.archerccu.com> on your home computer or mobile device's internet browser. You can also follow these instructions (steps 3-10) on ACCU's Mobile App for [Apple](#) or [Android](#).
2. Depending on your browser, locate "Online Banking" and click on "Online Banking Login."

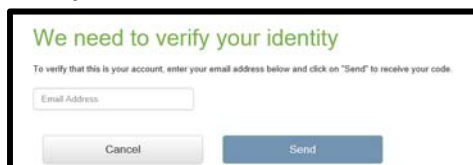


3. The below log in screen will display. As a first-time user:
 - a. Enter your 6-digit account # _____ as the Username
 - b. Enter the last 4 digits of the *primary* member's Social Security Number as the Password
 - c. Click "Login"



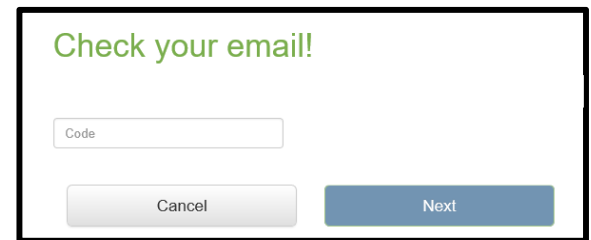
The screenshot shows a login form with the following elements: a green header with instructions for first-time users, a 'Username' field with a person icon, a 'Password' field with a lock icon, a 'Remember username' checkbox, a green 'Login' button, and links for 'Forgot username?' and 'Forgot password?'. Logos for NCUA and SecurityMetrics Credit Card SAFE are at the bottom.

4. Follow the instructions on the 'Security Questions & Answers' screen. Please take note of your answers. Answers are case sensitive. You can click 'Refresh Questions' if you would like different choices. Once complete, click "Submit."
5. To verify your identity, enter your email address that you have provided ACCU and click "Send." We will send you a code to enter on the next step.



The screenshot shows a verification screen with the heading 'We need to verify your identity'. Below the heading is a text box for 'Email Address' and two buttons: 'Cancel' and 'Send'.

6. Check your email (and your spam folder) for an email from support@archerccu.org. Once received, enter the code and click "Next."



The screenshot shows an email verification screen with the heading 'Check your email!'. It features a text input field for 'Code', a 'Cancel' button, and a 'Next' button.

7. Once the code is verified, you will see our EFT disclosure. Please read through the disclosure and if agreeable, click "Accept" at the bottom to continue your registration.
8. Follow the instructions on the 'Change Password' screen to change your password. Remember, your old password is the last 4 digits of the *primary* member's Social Security Number.

Password Requirements:

1. Between 4 and 16 characters
2. Case sensitive
3. Cannot contain:
 - a. Your primary account number
 - b. Your SSN
 - c. Your full name
 - d. Your phone number
9. Choose a new username (no spaces and it cannot be all numbers). This is what you will use to log in going forward. Click "Submit." If the Username is accepted, move to the next step. If not, try a different username.

New Username:

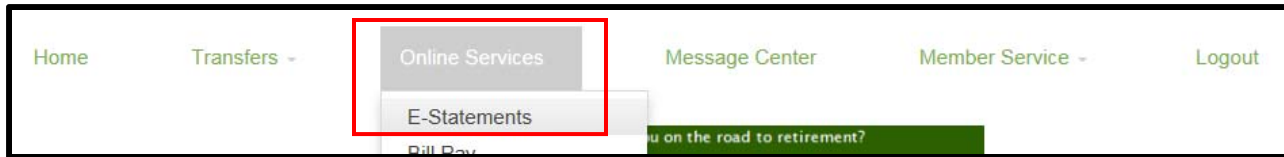
10. Your registration is complete and you are now logged into your account. If you have any questions or need help, please let us know!

Archer: (308) 795-2204
Central City: (308) 946-3070
Dannebrog: (308) 226-2220
St. Paul: (308) 754-2400

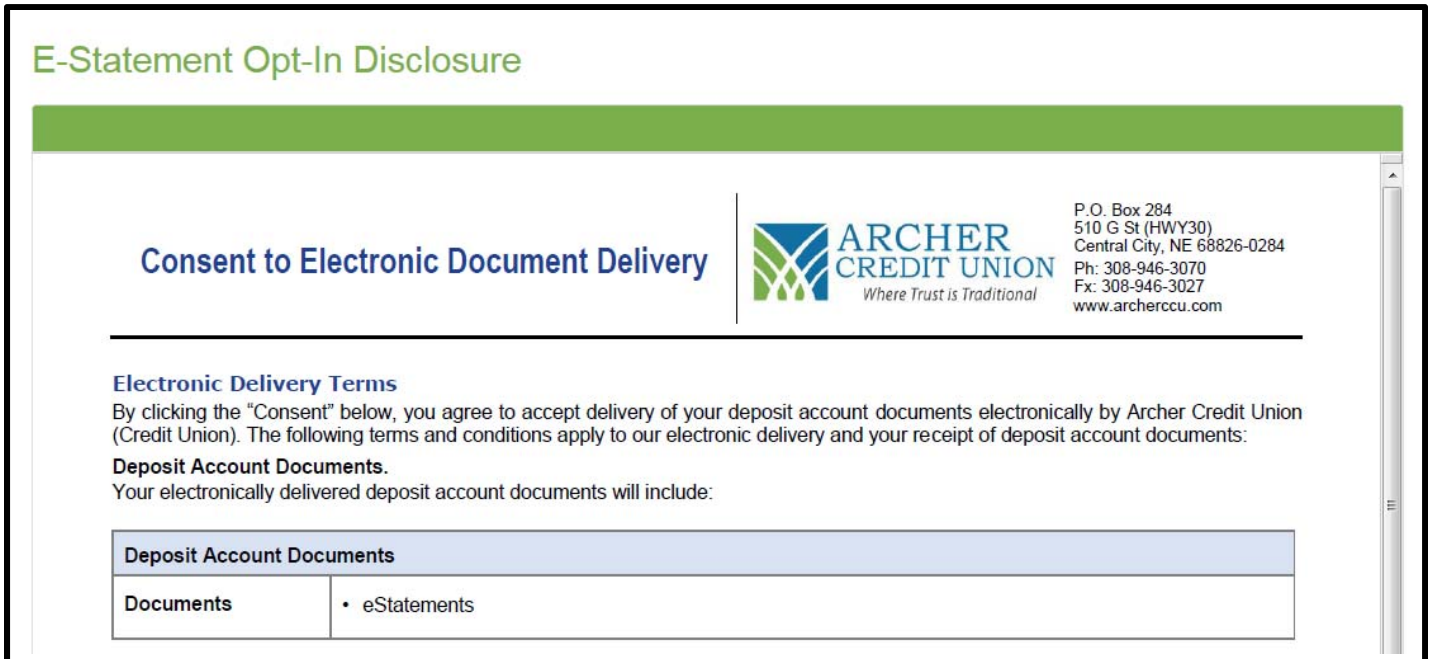
E-Statement Enrollment Instructions



1. When logged into your account online, navigate to “Online Services,” and click on “E-Statements.”



2. You will then see a disclosure titled “Consent to Electronic Document Delivery.”



3. Read through the disclosure and scroll to the bottom of the page to make your selection.
 - a. If you agree to the terms and want to enroll into E-Statements, click “Accept.” You will receive a monthly email* from ACCU informing you that the E-Statement is ready to be viewed.
 - b. If you do not agree to the terms and do not want to enroll into E-Statements, click “Decline.” You will receive a paper statement in the mail.



4. To view your E-Statements, when logged into your account, navigate to “Online Services” and click on “E-Statements.” You will be able to view your most current statement as well as 2 years of past statements.
5. In the future, if you would like to change your selection:
 - a. Un-Enroll in E-Statements (start receiving paper statements): Contact your local branch.
 - b. Enroll into E-Statements (stop receiving paper statements): Follow the above process.

*Note: Please ensure we have the most current email address on file at ACCU. If you need to update it, contact your local branch or log-in online.

DIRECT DEPOSIT CHECKLIST



Moving your direct deposit to your new checking account is one of the most important aspects of making a smooth account transition. It's a good idea to have a few recent account statements available to review the automated transactions you need to move. If you'd like assistance with this process feel free to schedule an appointment to sit down with one of our Member Service Representatives.

CHECKLIST FOR DIRECT DEPOSITS

We've listed a few of the most common direct deposit sources to help you remember to inform the sender about your new account information.

Private Sector Payments:

- Payroll Direct Deposit
- Retirement/Pension Plan
- Interest Income
- Dividends
- Other _____
- Other _____
- Other _____
- Other _____
- Other _____
- Other _____

Government Payments:

- Social Security
- Federal Salary/Military Civilian Pay
- VA Compensation or Pension
- Supplemental Security Income
- Railroad Retirement
- Civil Service Retirement
- Military – Active
- Military – Retirement
- Military – Survivor
- Other _____

Payroll Direct Deposit

Check with your employer to be certain no additional information or specific form is necessary to complete the account change for your payroll direct deposit. If you don't currently have direct deposit through your employer, please contact your company's Human Resources department to see if this benefit is offered to employees.

Tip: Get a Direct Deposit

U.S. Government Direct Deposit

Use the Form SF119A to redirect your social security, military pay, VA compensation/pension, railroad retirement, etc. to your new account. Each department has a form specific to their mailing address; contact the department (VA, social security, railroad, etc.) for more information.

Tip: You can also use this form to set up one of these government agency payments for the first time.

Direct Deposit Authorization Form for other sources

We've provided a universal form to use for other direct deposits you receive. These sources may include investments, pension/retirement plans, interest or dividend payments, etc.

DIRECT DEPOSIT AUTHORIZATION



Note: Check with the company to make certain no other information or specific form is necessary to complete the change of your direct deposit to your new checking account. If this form is acceptable, attach a preprinted voided check from your new account to this form and provide it to the company.

DIRECT DEPOSIT AUTHORIZATION:

COMPANY NAME			
COMPANY ADDRESS	CITY	STATE	ZIP

Please change the account used for Direct Deposit to my new account:

FIRST NAME	MIDDLE INITIAL	LAST NAME	
ADDRESS	CITY	STATE	ZIP
PHONE NUMBER	SOCIAL SECURITY NUMBER		

My new account information:

ARCHER CREDIT UNION
510 G St | PO Box 284
Central City NE 68826-0284

Account Type: Checking | Savings

Account #: _____ **Routing #:** 304987191

I hereby authorize:

- The company listed above to initiate deposit of my funds to my Archer Credit Union checking and/or savings account(s).
- The payee/company listed above to make any necessary adjustments for any debit made to my account in error.
- Archer Credit Union to credit entries to my account(s).
- This authorization to remain in full force and effect until I send a written notice of change or cancellation.

SIGNATURE

DATE

*For checking accounts, attach a pre-printed voided check from your new checking account to this form and provide it to the company. **Tip:** Don't have checks for your new account? No sweat! Contact a Member Services Representative for a pre-printed counter check.

AUTOMATIC PAYMENT CHECKLIST



To avoid missing an important payment, you'll want to switch automatic payments (set up to charge your checking, savings, or debit/credit card) to your new checking account. Use this checklist to help track what payments you have authorized.

This is also a good time to review your last few account statements to complete your list of authorized automatic payments. If you'd like assistance with this process, feel free to schedule an appointment to sit down with one of our Member Service Representatives.

Tip: *Don't forget those annual payments! Annual payments may not appear on your most recent statement; we recommend a review of the past 12 months of statements to ensure all necessary payments get transferred to your new account.*

Online Bill Payments:

If you are using an online bill payment service, don't forget to print a list of your current Payees (and your payment history). ACCU's Bill Pay service through Online Banking can handle all of your recurring and one-time online bill payment and account transfer needs.

Notifying Payees:

There may be several ways to notify your payees that you have a new account.

- Most of your payees have a form included with the monthly statement for you to enter your new account information.
- Many payees provide a customer service number and allow you to provide your new account information by telephone.
- Many local utilities and vendors have websites available for you to enter your new account information.
- In case you need it, we've also provided an [Automatic Payment Authorization Form](#) that you can send to your payees to notify them that you have changed financial institutions.

CHECKLIST FOR AUTOMATIC PAYMENTS

Here's a quick checklist of some common automatic payment sources to help you remember to inform the payee about your new account:

- | | |
|---|---|
| <input type="checkbox"/> Electric Company | <input type="checkbox"/> Credit Card: _____ |
| <input type="checkbox"/> Gas Company | <input type="checkbox"/> Department Store Card: _____ |
| <input type="checkbox"/> Water Company | |
| <input type="checkbox"/> Telephone Provider | <input type="checkbox"/> Home/Rental Insurance |
| <input type="checkbox"/> Cell Phone Provider | <input type="checkbox"/> Auto Insurance |
| <input type="checkbox"/> Cable Service | <input type="checkbox"/> Life/Health Insurance |
| <input type="checkbox"/> Mortgage or Rent Payment | <input type="checkbox"/> Charitable Donations |
| <input type="checkbox"/> Car Loan or Lease | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Other Loans: _____ | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Credit Card: _____ | <input type="checkbox"/> Other: _____ |

AREA COMPANY RESOURCE



We have compiled contact information for the most common payees in our area for you to use when changing account information for your automatic payments. Use these contacts in conjunction with our [Automatic Payment Checklist](#) and [Automatic Payment Authorization Form](#).

Note: This is not a complete list of area companies. When in doubt, we recommend you utilize the contact information on your billing statement to contact the company with any questions.

CREDIT CARDS & PAYMENT SERVICES

[American Express](#)

(800) 528-4800

[Barclays Card](#)

(877) 523-0478

[Cabela's CLUB Visa](#)

(800) 850-8402

[Capital One](#)

(800) 227-4825

[Chase](#)

(800) 432-3117

[Citi Card](#)

(855) 473-4583

[Discover](#)

(800) 347-2683

[First National Bank of](#)

[Omaha](#)

(888) 530-3626

[JCPenney](#)

(800) 527-4403

[Kohl's Charge](#)

(855) 564-5748

[Mastercard](#)

(800) 424-7787

[Visa](#)

(800) 847-2911

INSURANCE

[AARP](#)

(888) 687-2277

[Aflac Grand Island –](#)

[Mario Aguilar](#)

2550 N Diers Ave
Grand Island NE 68803
(800) 992-3522

[Alliant Health Plans](#)

(800) 811-4793

[American Family](#)

[Insurance – Monte Hack](#)

204 N Walnut St
Grand Island NE 68801-5958
(308) 389-9124

[American Family](#)

[Insurance – Kristy](#)

[Cavanaugh](#)

2925 W Stolley Park Rd Ste A
Grand Island NE 68801-6804
(308) 384-5161

[Blue Cross Blue Shield](#)

[of Nebraska](#)

1919 Ak-Sar-Ben Dr
Omaha NE 68180
(402) 982-7000

[Equitable Life &](#)

[Casualty Insurance](#)
2222 2nd Ave #600
Kearney NE 68847
(308) 236-7229

[Farm Bureau, Central](#)

[City – Shannon](#)

[Hannappel](#)

1105 16th St
Central City NE 68826
(308) 946-3893

[Farm Bureau, St. Paul –](#)

[Clayton Gravatt](#)

904 2nd St
Saint Paul NE 68873
(308) 754-5481

[Farmers Insurance –](#)

[Amanda Hanquist](#)

1004 N Diers Ave Ste 206
Grand Island NE 68803
(308) 382-8787

[Farmers Insurance –](#)

[Kevin Fraley](#)

1811 W 2nd St Ste 320
Grand Island NE 68803
(308) 381-0102

[Farmers Insurance –](#)

[Aaron Reetz](#)

2138 N Webb Rd
Grand Island NE 68803
(308) 675-2750

[Farmer's Mutual of](#)

[Nebraska, Grand Island](#)

1932 Aspen Cir #F
Grand Island NE 68803
(308) 382-7272

[Instamed](#)

(215) 789-3680

[Liberty Mutual](#)

(800) 290-8711

[Manhattan Life](#)

(800) 999-2971

[Medicare](#)

(800) 633-4227

[Medico Insurance Co.](#)

(800) 547-2401

[Mutual of Omaha](#)

[Insurance Co.](#)

527 Diers Ave Ste 1
Grand Island NE 68803
(308) 384-5090

INSURANCE (continued)

Nationwide

(402) 513-9972

Gary Thompson Agency, Inc.

217 E Stolley Park Rd B
Grand Island NE 68801
(308) 384-0388

State Farm, Central City – Chasity Pfeifer

407 G St
Central City NE 68826
(308) 946-5100

State Farm, St Paul – Joe Mlinar

1116 2nd St
Saint Paul NE 68873
(308) 754-4662

United Health Care

(402) 445-5000

STUDENT LOAN

Federal Loan Servicing

(800) 699-2908

Great Lakes

(800) 236-4300

Mohela/SoFi

(877) 292-7470

Navient

(888) 272-5543

NelNet

(888) 486-4722

UTILITIES

Aurora Cooperative

PO Box 209
Aurora NE 68818
(402) 694-2106

Black Hills Energy

(888) 890-5554

City of Central City

PO Box 418
Central City NE 68826
(308) 946-3334

City of St. Paul

704 6th St
St. Paul NE 68873
(308) 754-4483

Howard Greeley RPPD

422 Howard Ave
Saint Paul NE 68873
(308) 754-4457

Southern Power District

PO Box 1687
Grand Island NE 68802
(800) 579-3019

Village of Palmer

PO Box 8
Palmer NE 68864
(308) 894-8665

Village of Dannebrog

PO Box 130
Dannebrog NE 68831
(308) 226-2422

TELECOMMUNICATIONS

DirecTV

(800) 531-5000

Dish Network

(800) 333-3474

Eagle Communications

(877) 613-2453

Frontier Communications

(800) 921-8101

Great Call

(800) 918-8543

Great Plains Communications

(855) 853-1483

OnStar

(888) 466-7827

Spectrum

(800) 892-4357

US Cellular

(888) 944-9400

Verizon

(800) 256-4646

Viaero

(877) 484-2376

AUTOMATIC PAYMENT AUTHORIZATION



Note: Check with the payee to make certain no other information or specific form is necessary to complete the change of your automatic payment to your new checking account. If this form is acceptable, complete the information below and provide it to the payee.

AUTOMATIC PAYMENT AUTHORIZATION:

COMPANY NAME			
COMPANY ADDRESS	CITY	STATE	ZIP
ACCOUNT NUMBER	PAYMENT TYPE		

Please change the account used for Automatic Payment to my new account:

FIRST NAME	MIDDLE INITIAL	LAST NAME	
ADDRESS	CITY	STATE	ZIP
PHONE NUMBER	SOCIAL SECURITY NUMBER		

My New Payment Information:

ARCHER CREDIT UNION
510 G St | PO Box 284
Central City NE 68826-0284

Account Information

Account Type: Checking

Account Number: _____
Routing #: 304987191

Card Information

Card Type: Debit

Card Number: _____
Expiration Date: _____

I hereby authorize:

- The payee/company listed above to initiate payments from my Archer Credit Union checking account listed above.
- The payee/company listed above to make any necessary adjustments for any debit made to my account in error.
- This authorization to remain in full force and effect until I send a written notice of change or cancellation.

ACCOUNT HOLDER SIGNATURE _____

DATE _____

*For checking accounts, please attach a preprinted voided check from your new checking account to this form and provide it to your payee. **Tip: Don't have checks for your new account? No sweat! Contact a Member Services Representative for a pre-printed counter check.**

BILL PAYMENT WORKSHEET



List your Online Banking Bill Payments that need to be transferred to your new ACCU Bill Pay service. Copy this form if more space is needed.

Tip: Before you cancel your current bill payment service, print your Payee information and ALL of your Bill Payment History.

CHECKLIST FOR ONLINE BILL PAYMENTS:

- | | | |
|---|--|--|
| <input type="checkbox"/> Electric Company | <input type="checkbox"/> Car Loan/Lease | <input type="checkbox"/> Automobile Insurance |
| <input type="checkbox"/> Gas Company | <input type="checkbox"/> Student Loans | <input type="checkbox"/> Life / Health Insurance |
| <input type="checkbox"/> Water Company | <input type="checkbox"/> Credit Card _____ | <input type="checkbox"/> Auto Club (ex: AAA) |
| <input type="checkbox"/> Telephone | <input type="checkbox"/> Credit Card _____ | <input type="checkbox"/> Health Club |
| <input type="checkbox"/> Cell Phone | <input type="checkbox"/> Credit Card _____ | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Cable Service | <input type="checkbox"/> Department Store Card _____ | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Mortgage | <input type="checkbox"/> Other Loans _____ | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Rent Payment | <input type="checkbox"/> Home / Rental Insurance | |

TYPE OF PAYMENT (EX: MONTHLY WATER BILL, QUARTERLY INSURANCE PREMIUM)

PAYEE COMPANY NAME

ADDRESS

CITY STATE ZIP CODE

ACCOUNT NUMBER

PAYMENT TYPE: Fixed Amount \$ _____ Frequency / Pmt Date _____
 Amount varies

TYPE OF PAYMENT (EX: MONTHLY WATER BILL, QUARTERLY INSURANCE PREMIUM)

PAYEE COMPANY NAME

ADDRESS

CITY STATE ZIP CODE

ACCOUNT NUMBER

PAYMENT TYPE: Fixed Amount \$ _____ Frequency / Pmt Date _____
 Amount varies

TYPE OF PAYMENT (EX: MONTHLY WATER BILL, QUARTERLY INSURANCE PREMIUM)

PAYEE COMPANY NAME

ADDRESS

CITY STATE ZIP CODE

ACCOUNT NUMBER

PAYMENT TYPE: Fixed Amount \$ _____ Frequency / Pmt Date _____
 Amount varies

ACCOUNT CLOSURE REQUEST



TO: _____
FINANCIAL INSTITUTION WHERE YOU ARE CLOSING ACCOUNT

FROM: _____
PRIMARY ACCOUNT HOLDER

SECONDARY ACCOUNT HOLDER

ADDRESS: _____
STREET

CITY / STATE / ZIP

Please close the following accounts with your institution:

Account # _____	Checking <input type="checkbox"/>	Savings <input type="checkbox"/>	Other _____
Account # _____	Checking <input type="checkbox"/>	Savings <input type="checkbox"/>	Other _____
Account # _____	Checking <input type="checkbox"/>	Savings <input type="checkbox"/>	Other _____
Account # _____	Checking <input type="checkbox"/>	Savings <input type="checkbox"/>	Other _____

Please send any funds remaining in these accounts to:

To my account at:
ARCHER CREDIT UNION
PO BOX 284
CENTRAL CITY NE 68826-0284

Acct #: _____
Checking Savings

The address shown above.

The following address:

STREET

CITY

STATE / ZIP

**Thank you for your prompt attention to this request.
Please contact me at the above phone number if you have any questions about this matter.**

PRIMARY ACCOUNT HOLDER SIGNATURE

DATE

SECONDARY ACCOUNT HOLDER SIGNATURE

DATE